



*Tamarind Gulf & Bay* Condominium Association

*Tamarind Reservation System  
Agent / Owner Training  
Materials*



# Tamarind Gulf & Bay *Condominium Association*

Owner Portal Confirma

Inbox x



Tamarind VP <notification@invoicemakerpro.com>  
to me ▾

Welcome to the Tamarind Gulf & Bay!

Before you can log into the Owner Portal, you must create a new password:

[CREATE NEW PASSWORD](#)



## OWNERS PORTAL

1. Request Access by emailing [tamarindvp1@gmail.com](mailto:tamarindvp1@gmail.com) or [tam2955@msn.com](mailto:tam2955@msn.com)
2. Find your Welcome email (check inbox and junk folders)
3. Click on “Create New Password”
4. Change Password
5. View and Manage your profile, properties and rental applications from your Owner Dashboard



# Tamarind Gulf & Bay *Condominium Association*

1. **Change Password**
2. **View and Manage your profile, properties and rental applications from your Owner Dashboard**
3. **Save the Website to your Favorites**



Tamarind Gulf & Bay Condominium Association

## Create New Password

Welcome to the Owner Portal.

Email

[Sign in](#)

[Create Password](#)

📍 2955 N Beach Rd, Englewood, FL 34223



## Dashboard View

- Dashboard
- Properties & Listing >
- Rental Tools >
- Settings >

Dashboard | Dashboard >> Dashboard

### Applications

Send	25
Open	31
Waiting for Approval	0
Approved	27
Disapproved	0
Total	83

### Properties

Approved	4
Disapproved	144
Waiting	0
Total	150

### Current Tenants

In Residence	5
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Click Send to Start New Application



## Start a New Rental Application

Tamarind VP  
Available



Click Add New Request to Start New Application

Add New Request

Applications

Dashboard » Applications

Search Application

From

mm/dd/yyyy



To

mm/dd/yyyy



Status

Send



Date

Owner  
Name

Unit

HOA

Guest  
Name

Contact Detail

Validity

Status

View Existing Applications for your Unit(s) Here



## Start a New Rental Application

New Request

[Dashboard](#) >> [New Request](#)

New Request

Guest First Name

Guest Last Name

Guest Email

Guest Phone Number

Select Address:

Unit

From :

mm/dd/yyyy



To :

mm/dd/yyyy



Notes:



**Owners/Agents  
can add files  
and/ or notes**

Attachment File

**Fill in Basic  
Renter  
Information.  
Select Unit #**

**Click Send to  
Forward New  
Application to  
Renter**

Send Request



## New Rental Application – Renters eMail Invitation

**TB** From: [Tamarind Gulf & Bay](#) >  
To: [Tom Crichton](#) >  
Today at 11:02 AM

### Guest Invitation

## Welcome to Tamarind Gulf and Bay!

We are delighted that you've decided to stay with Tamarind Gulf and Bay!

Please fill in the following information completely when you send the application for the first time.

[START YOUR APPLICATION](#)

Renter Clicks on Link to Complete Application





# Tamarind Gulf & Bay *Condominium Association*

## New Rental Application – Rental Application Form

 Tamarind Gulf and Bay Condominium, Inc.

Rental Approval Application  
(To be submitted at least two weeks in advance of arrival for Board approval)

Guest Application

The undersigned requests approval by the Tamarind Condominium Association, Inc.  
Booking Address: 6123 2050 North Beach Road Englewood 34223 Florida United States

Occupy Unit: B123    Period From: 05/21/2022    Period To: 06/04/2022

Name of Applicant (s):  
Ima Guest

Home Address:  
2 Cold Lane Northtown, ND

Email: knupa@yahoo.com    Phone Number: +1 (111) 222-3333    Alternate Number

Names of additional persons to occupy premises (Give ages of children under 18).  
Person Name: Uri Guest II    Person Age

Vehicle  
Model: Ford Model T    Tag #: 12345    State: MO    TBD:

Additional Vehicle

Boat  
Model    Tag    State    TBD:

Kayak  
Model    Tag    State    TBD:

Bike  
Model    Tag    State    TBD:

The prospective occupant has read the copy of the attached "Rules and Regulations" and agrees to abide by them. The occupant further understands that damage for the Association Rules and Regulations may result in the Association terminating occupancy and require a unit holder to cancel the lease or rental agreement.

I G

Renter Completes Application and Submits for Approval

The prospective occupant has read the copy of the attached "Rules and Regulations" and agrees to abide by them. The occupant further understands that damage for the Association Rules and Regulations may result in the Association terminating occupancy and require a unit holder to cancel the lease or rental agreement.

I G

The prospective occupant understands that the Association may enter the premises at any time to make emergency repairs that threaten the Association property or other units. The owner or owner's agent may enter the premises at reasonable times and upon reasonable notice for the purpose of making necessary or convenient repairs, or to show the premises to prospective tenants, purchasers or mortgagees.

I G

The prospective occupant understands that they are responsible for any repairs required as a result of damages they cause to the condominium unit or Association property during their tenancy.

I G

The prospective occupant understands that the neither the owner or the Condominium Association is liable for any damage or injury to occupants, or any other person, or to any property occurring on the premises or any part thereof, or in common areas thereof, unless such damage is the proximate result of the negligence or unlawful act of Owner, his agents, or employees.

I G

Date: 04/19/2022    *Ima Guest*

Submit



# *Tamarind Gulf & Bay* Condominium Association

## **New Rental Application – Owner/Agent Application Notice**

**From:** Tamarind Gulf & Bay ·  
**Subject:** Guest Form Submitted  
**Date:** June 4, 2022 at 11:53:50 AM CDT  
**To:**

### **Jones Family,**

A rental application for unit A414 submitted by Joseph A. Renter is waiting for your review and approval.

[Open Form Link](#)

Click on Link to Access Your Portal to review the Application. Submit for Approval, Rejection or Amendment



## **New Rental Application – Renter Approval Notice**

**From:** Tamarind Gulf & Bay

**Subject:** Guest Form Approved

**Date:** June 4, 2022 at 11:53:50 AM CDT

**To:** ;

### **Welcome to Tamarind Gulf & Bay**

We are delighted that you've decided to stay with us at Tamarind Gulf & Bay.

Our guests have enjoyed many memories here including walks along the beach, summer barbecues, and gorgeous sunsets. We hope that you'll feel at home, even if you'll only be with us for a short time.

Be sure to take a look at our digital welcome book that we've provided for a list of our favorite eats around town, the house rules, check-out times and details, and some other important information to help you get your holiday started.

Upon Approval, Renter Receives Approval email with Tamarind Rules and Regulations and a Welcome Package Attached



# *Tamarind Gulf & Bay* Condominium Association

- Unique User Roles and Security
  - System Administrator
  - BOD Profiles – Reporting and Viewing Tamarind Activity
  - Owner – View, Manage Only Owners Properties
  - Agent – View, Manage Only Agencies Properties
  - Office Representative – Approve, Deny Applications, Reporting Tamarind Activity
  - Renter / Guest – Application Submittal, View Previously and Current Rentals
- Custom Dashboard view by User Role Owner, Agent, Office Representative
- Reporting and Downloads
- Owners Ability to Add and Manage All of Your Properties



*Tamarind Gulf & Bay* Condominium Association

*Thank You!*

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